

**CWEP**  
**BOARD MEETING MINUTES**

July, 21, 2022

The Carthage Water & Electric Plant Board met in regular session July 21, 2022, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

**Board:**

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|---|---|
| <input type="checkbox"/> Danny Lambeth- President             | <input checked="" type="checkbox"/> Brian Schmidt - Member      |
| <input checked="" type="checkbox"/> Ron Ross- Vice President  | <input checked="" type="checkbox"/> Pat Goff – Member           |
| <input checked="" type="checkbox"/> Darren Collier -Secretary | <input checked="" type="checkbox"/> G. Stephen Beimdiek- Member |
| <input checked="" type="checkbox"/> Alan Snow -Liaison        |   |

**Staff:**

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|---|--|
| <input checked="" type="checkbox"/> Chuck Bryant-General Manager              | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services    |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel          | <input checked="" type="checkbox"/> Kelli Nugent/CFO                           |
| <input checked="" type="checkbox"/> Jason Peterson-Director of IT & Broadband | <input type="checkbox"/> Kevin Emery-Director of Power Services                |
| <input checked="" type="checkbox"/> Megan Kirby- Executive Assistant          | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

Vice President Ross called the meeting to order at 4:03 p.m.

**APPROVAL OF MINUTES:**

A motion by Collier and seconded by Goff to approve the minutes of the regular meeting of June 16, 2022, as presented, passed unanimously.

**APPROVAL OF DISBURSEMENTS:**

A motion by Goff and seconded by Collier to approve disbursements for June in the amount of \$4,397,324.49, passed unanimously.

**COMMITTEE REPORTS:** None.

**CITIZENS PARTICIPATION PERIOD:** None.

**OLD BUSINESS:** None.

**ADDITIONS/CHANGES TO THE AGENDA:**

The following item was added to the agenda under new business: Consideration of Resolution of the Board of Directors of CWEP to take necessary actions to comply with SPP Collateral Requirements.

General Manager Bryant introduced the following new employees to the Board: Ben Schwarting-Accountant; Martin Escobar- Customer Service Representative; Jessica Trout- Customer Service Representative; Savanna Jones- Customer Service Representative.

## **NEW BUSINESS:**

### **CONSIDERATION OF BIDS FOR FUEL AND LUBE OIL TANK INSPECTIONS**

General Manger Bryant noted formal bids were requested seeking internal and external inspections on CWEP's power plant fuel and lube oil tanks. Only one bid was submitted by Genesis Environmental Solutions, Inc. in the amount of \$29,320.00 and fell under the budgeted amount. GM Bryant recommends awarding this project to Genesis Environmental Solutions, Inc. as this company has provided similar high-quality services previously for CWEP.

A motion by Collier and seconded by Goff to award this project to Genesis Environmental Solutions, Inc. in the amount of \$29,320.00, passed unanimously.

### **CONSIDERATION OF BIDS FOR GENERAL CONSTRUCTION AND OPERATIONAL MAINTENANCE SERVICES**

General Manager Bryant reported a formal request was advertised and presented to numerous contractors seeking proposals from highly skilled construction and maintenance project contractors on an as-needed basis at various CWEP locations. As a need is identified, the contractor will provide an estimate and timeline for the project. The contractor will schedule the work upon CWEP's authorization. The proposed contract will have an initial term on one year with the option to extend for four additional one-year periods.

CWEP received proposals from G & G Construction Co, and Randy Dubry Construction. Both have provided high quality construction services for numerous CWEP projects. After a thorough evaluation of the proposals, GM Bryant recommends awarding this contract to Randy Dubry Construction.

A motion by Goff and seconded by Collier to award this contract to Randy Dubry Construction, passed unanimously.

### **CONSIDERATION OF BIDS FOR THE REPLACEMENT OF STATION BATTERIES AND CHARGER**

General Manager Bryant announced formal bids were requested for the replacement of station batteries and a charger at the power plant. Bids were received from Power Solutions LLC in the amount of \$36,691.63 and CBM, Inc. for \$38,395.48. Both Submissions are under the estimated budget amount and offer a warrant of five years on the chargers and three years on the batteries. With the Board's approval, GM Bryant recommends awarding this purchase to Power Solutions for \$36,691.63.

A motion by Goff and seconded by Schmidt to award this purchase to Power Solutions in the amount of \$36,691.63, passed unanimously.

### **CONSIDERATION OF RESOLUTION OF THE BOARD OF DIRECTORS OF CWEP TO TAKE NECESSARY ACTIONS TO COMPLY WITH SPP COLLATERAL REQUIREMENTS**

GM Bryant presented the resolution of the Board of Directors of the Carthage Water and Electric Plant to take necessary actions to comply with SPP collateral requirements.

A motion by Beimdiek and seconded by Collier to accept this resolution, passed unanimously.

**STAFF REPORTS:**

General Manager Bryant gave an update on the current market conditions and what the weeks ahead might look like with the hot temperatures in the forecast. He noted a meeting was held with the industrial customers, giving them an update on rate adjustments and the southwest power pool marketplace. GM Bryant reported procurement is still an issue. He noted staff has been attending a color code training the last couple of weeks. GM Bryant addressed Marian Days and the plans CWEP has made to prepare for the 100,000 plus people that will be coming into town.

CFO Nugent reviewed the investment report. She noted staff finished inventory and auditors came. She reported they are finishing up financials for June.

General Counsel & Director of Customer Relations Ludwig noted Milliken is back from Maternity Leave and they have been working with vendors regarding customer satisfaction surveys. She noted three new Customer Service Representatives have started.

Director of IT & Broadband Peterson noted a resolution is in the works for developing a plan for funding a fiber expansion.

Director of Water Services Choate reported the SIPP project should finish up next week.

Director of Business & ED Howard reported permanent power should be up and going at the new Schreiber development on Monday morning. She also noted to Save the date for Friday, August 5<sup>th</sup>, as Senator Roy Blunt will be in town.

**BOARD MEMBER COMMENTS:**

City Liaison Snow announced they will be shutting down Streets on August 1<sup>st</sup> for Marian days.

At 5:11 p.m. the meeting adjourned.

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President – Danny Lambeth

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Secretary – Darren Collier