

CWEP BOARD MEETING MINUTES

May 16, 2024

The Carthage Water & Electric Plant Board met in regular session May 16, 2024, 3:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input checked="" type="checkbox"/> Brian Schmidt - President | <input checked="" type="checkbox"/> Sid Teel - Member |
| <input checked="" type="checkbox"/> Ron Ross- Vice President | <input type="checkbox"/> Tom Garrison – Member |
| <input checked="" type="checkbox"/> Darren Collier -Secretary | <input checked="" type="checkbox"/> G. Stephen Beimdiek- Member |
| <input checked="" type="checkbox"/> Alan Snow -Liaison | |

Staff:

- | | |
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| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input checked="" type="checkbox"/> Jason Peterson-Director of IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Kirby- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

Other Staff Present: Kyle Fewin, HR and Safety Coordinator; Meagan Milliken, Customer Relations Manager

Others present: Jana Schramm, Council member.

President Schmidt called the meeting to order at 3:00 p.m.

ADDITIONS/CHANGES TO THE AGENDA:

APPROVAL OF MINUTES:

Board Member Teel suggested a correction under Board member comments to change the wording from “Board President Teel” to “Board Member Teel”.

A motion by Ross and seconded by Teel to approve the amended minutes of the regular meeting of April 18th, 2024, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Collier and seconded by Beimdiek to approve disbursements for April in the amount of \$6,009,725.03, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the April 2024 financials to the Board, noting that combined operating expenses were under budget for the month and year to date. She noted combined operating revenues were below budget for the month. Purchased power expense continues to be lower

than expected. Water revenues for the month of April were below budget and water operating expenses were less than budget for the month and year to date. Wastewater revenues exceeded budget for the month and wastewater operating expenses were less than budget for the month. Communication revenues were short of budget for the month and communication operating expenses exceeded budget for the month.

A motion by Ross and seconded by Teel to approve the April 2024 financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD:

Citizen Jim Pashia attended the meeting and addressed his concerns to the Board regarding billing cycle due dates and late notices.

City Council Member Jana Schramm commended CWEP for the tower to tower run, noting it was a great community event.

OLD BUSINESS: None.

NEW BUSINESS:

1. Consideration of Resolution 2024.03: Retirement Resolution for Doug Groves

General Manager Bryant recognized the retirement of Communications Field Technician, Doug Groves, reading a resolution in his honor. GM Bryant thanked Doug for his 20 plus years of faithful service and wished him all the best going forward.

A motion by Ross and seconded by Beimdiek to approve the retirement resolution for Doug Groves, passed unanimously.

2. Consideration of Mutual Aid Resolutions

GM Bryant acknowledged the mutual aid crews that responded to Carthage, MO after a major storm caused a large portion of the CWEP system being without power. He noted the devastation from this storm was overwhelming and caused damage far beyond the capability of CWEP to deal with in an acceptable amount of time. With the help of BBC Electrical, City of Nixa, City of Monett, City of Higginsville, City of Odessa and City Utilities of Springfield, power was able to be restored in a timely manner. GM Bryant commended the crews who responded and read the following resolutions to honor all their hard work.

- Resolution 2024.04: Mutual Aid Resolution for BBC Electrical
- Resolution 2024.05: Mutual Aid Resolution for City of Nixa

- Resolution 2024.06: Mutual Aid Resolution for City of Monett
- Resolution 2024.07: Mutual Aid Resolution for City of Higginsville
- Resolution 2024.08: Mutual Aid Resolution for City of Odessa
- Resolution 2024.09: Mutual Aid Resolution for City Utilities of Springfield

A motion by Collier and seconded by Beimdiek to approve the resolutions listed above, passed unanimously.

3. Consideration of Resolution 2024.10: MPUA Mutual Aid Agreement

General Manager Bryant presented Resolution 2024.10: MPUA Mutual Aid Agreement to the Board. GM Bryant emphasized how important it is as a utility to keep an updated mutual aid agreement in place, noting that the current MPUA agreement would expire in August if not updated. He noted that this resolution allows CWEP to be able to call on mutual aid assistance from MPUA member cities during times of emergency or disaster.

A motion by Ross and seconded by Beimdiek to approve Resolution 2024.10: MPUA Mutual Aid Agreement, passed unanimously.

4. Consideration of Resolution 2024.11: APPA Safety Manual Adoption

General Manager Bryant read Resolution 2024.11: APPA Safety Manual Adoption. GM Bryant expressed the importance of safety for all CWEP Employees. He reported CWEP has utilized the American Public Power Association's (APPA) safety manual for many years and noted the 17th addition of the APPA safety manual was recently released and provided to all employees.

A motion by Teel and seconded by Collier to approve Resolution 2024.11: APPA Safety Manual Adoption, passed unanimously.

5. Consideration of Resolution 2024.12: Capacity Sale Agreement with Evergy

General Manager Bryant presented Resolution 2024.12: Capacity Sale Agreement with Evergy to the Board. He explained this resolution will allow CWEP to sell 25,000 KW of its contracted capacity received from Dogwood Energy Center pursuant to the Power Purchase Agreement with MEC, to Evergy Kansas Central, Inc. ("Evergy"), for a two-year period beginning on June 1, 2024, and ending May 31, 2026, noting that CWEP is not in immediate need of this capacity.

A motion by Ross and seconded by Teel to approve Resolution 2024.12: Capacity Sale Agreement with Evergy, passed unanimously.

6. Consideration of bids for Sub 3 Circuit Reclosers

General Manager Bryant noted a formal request was issued seeking qualified vendors to supply four 15kV Automatic Circuit Reclosers for Substation No. 3.

He noted proposals were received from ABB, Inc. c/o Rauckman High voltage Sales, LLC in the amount of \$111,908.00, G&W Electric c/o Lynn Elliott Co. KC., Inc./Irby Utilities in the amount of \$113,884.00, Tavrida Electric c/o MVA Power, Inc. in the amount of \$136,664.00.

After a thorough assessment, ABB, Inc. c/o Rauckman High Voltage Sales, LLC met the specifications and requirements of the request and offered the lowest project cost.

A motion by Beimdiek and seconded by Teel to award this project to ABB, Inc. c/o Rauckman High Voltage Sales, LLC in the amount of \$111,908.00, passed unanimously.

STAFF REPORTS:

General Manager Bryant noted storms ran through Carthage and caused severe damage to CWEP's electric and fiber system with lots of trees pulling down wires and snapping several utility poles. He ran through the process it took to restore power and commended staff for quickly taking charge. GM Bryant noted it was an all-hands-on-deck situation, all departments contributed in some way putting in several long hour days. He expressed his appreciation to all the mutual aid crews that responded and to all CWEP staff for doing an outstanding job. He noted that staff will use this storm as a great opportunity to evaluate and look for ways to improve the process the next time an event like this may occur.

CFO Nugent reported the work comp modification factor came back at the lowest possible factor which is a testimony to CWEP's safety program.

General Counsel and Director of Customer Relations Ludwig commended Meagan Milliken for a successful Tower 2 Tower Run event. She noted a lot of staff volunteered for the event to help make it a success. Ludwig reported there were over 100 registrations for the event and about \$3100 was raised, and will be donated to Water for People.

Director of IT and Broadband Peterson commended and gave appreciation to GM Bryant for his leadership to the company.

Director of Water Services Choate gave an update on MicroComm SCADA.

Director of Power Services gave his appreciation to all crews and Mutual aid that assisted with storm damage. He noted the Fir Road Street lights are now active.

BOARD MEMBER COMMENTS:

Board Secretary Collier asked staff how many poles had to be replaced from the storm. Director of Power Services Emery responded with about 27 poles. Board Secretary Collier also mentioned he stopped in at Sirloin Stockade when all crews were there grabbing food, he commended the crews with how professional and uniform they looked.

City Liaison Snow announced the CWEP budget presentation to the city budget committee will be on May 22nd at 5:30pm. He also mentioned Liberty Tree Guns will have tree seedlings available soon.

At 3:56 pm, a motion by Collier and seconded by Ross to close a portion of the regular meeting pursuant to § 610.021(13) of the Missouri Sunshine Law, to discuss individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, and § 610.021(14), records which are protected from disclosure by law, passed unanimously via a roll call vote.

Beimdiek:	Aye
Collier:	Aye
Ross:	Aye
Schmidt:	Aye
Teel:	Aye

The meeting went into closed session.

At 5:25pm the meeting returned to open Session. Ron Ross moved to adjourn, Teel seconded at 5:26pm.

President – Brian Schmidt

Secretary – Darren Collier