

CWEP BOARD MEETING MINUTES

February 20, 2020

The Carthage Water & Electric Plant Board met in regular session February 20, 2020, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input type="checkbox"/> Neel Baucom- President | <input checked="" type="checkbox"/> Brian Schmidt - Member |
| <input checked="" type="checkbox"/> Danny Lambeth -Vice President | <input checked="" type="checkbox"/> Ron Ross – Member |
| <input checked="" type="checkbox"/> G. Stephen Beimdiek -Secretary | <input checked="" type="checkbox"/> Pat Goff - Member |
| <input checked="" type="checkbox"/> Darren Collier -Liaison | |

Staff:

- | | |
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| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input checked="" type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input checked="" type="checkbox"/> Jason Peterson-Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Stump- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |
| <input type="checkbox"/> Meagan Milliken-Customer Relations Mgr. | |

Vice President Lambeth called the meeting to order at 4:00 p.m.

ADDITIONS/CHANGES TO THE AGENDA:

General Manager Bryant introduced newer employees: Simone Sneed- Customer Service Representative; Jessie Smith- Customer Service Representative; Katie Reynolds- Customer Service Representative; and Bruce Hale- Power Plant Operator. The Board welcomes these new employees.

APPROVAL OF MINUTES:

A motion by Beimdiek and seconded by Schmidt to approve the minutes of the regular meeting of January 16, 2020 as presented passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Goff and seconded by Beimdiek to approve disbursements for January in the amount of \$2,833,252.17 passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for December noting that the net income for the utility combined was ahead of both budget and prior year. The trend continues year to date with net

income coming in an 57% higher than budget and 6% higher than prior year. Operating revenues for all departments were higher than budget for the month and operating expenses were lower than budget for all departments both for the month and year to date. She noted that for the year to date power and water loss percentages came in at 3.52% and 11.65%, respectively.

A motion by Ross and seconded by Goff to approve January financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZEN'S PARTICIPATION PERIOD: None.

OLD BUSINESS: None.

NEW BUSINESS:

CONSIDERATION OF RETIREMENT RESOLUTION FOR VLADIMIR VAVILOV

General Manager Bryant acknowledged the retirement of Scada Technician Vavilov, reading a resolution in his honor. GM Bryant thanked Vavilov for his 10 years of faithful service. Vavilov expressed his appreciation to the Board and the company.

A motion by Goff and seconded by Beimdiek to approve the retirement resolution for Vladimir Vavilov passed unanimously.

CONSIDERATION OF REPLACEMENT BUNDLE FOR LUBRICATING OIL COOLER

General Manager Bryant reported a formal request was advertised and issued to four vendors for the purchase of a replacement lubricating oil cooler for the Power Plant. Bids received were from Industrial Process Systems, Scotts Best Radiator, and Thermal Engineering International. Past performances from Industrial Process Systems have proven successful and have efficiently served the needs of CWEP on other projects. GM Bryant recommends that Industrial Process Systems be awarded this purchase in the amount of \$32,945.00.

A motion by Ross and seconded by Beimdiek to approve the purchase of a replacement lubricating oil cooler in the amount of \$32,945.00, passed unanimously.

CONSIDERATION OF NORTH WING ROOF REPLACEMENT AT CENTENNIAL COMPLEX

General Manager Bryant noted a formal proposal request was issued seeking qualified contractors to remove and replace an existing roof area on the north wing of the Centennial Complex. Proposals received were from Phillip Camerer Roofing, Joplin Roofing, and Daniel

Cowin Construction. GM Bryant recommends awarding the roofing project to Phillip Camerer Roofing in the amount of \$92,000.00.

A motion by Beimdiek and seconded by Ross to approve the purchase of the North Wing Roof Replacement at Centennial Complex in the amount of \$92,000.00, passed unanimously.

CONSIDERATION OF COLLECTION SYSTEM REHABILITATION- 2020 CIPP

General Manager Bryant gave a brief overview of the work Visu-Sewer has done in the past with cleaning sewer lines. He recommends to move forward with this project in the amount of \$404,242.50.

A motion by Ross and seconded by Beimdiek to approve the scope of services of Visu-Sewer in the amount of \$404,242.50 for the rehabilitation of mains and manholes, passed unanimously.

STAFF REPORTS:

General Manager Bryant informed the board on the natural gas market. He gave updates on Sikeston and Plum Point. GM Bryant reported staff has been working hard on the AMI project, currently evaluating bids. Bryant acknowledged Executive Assistant Stump on her efforts with the United Way campaign this year, receiving an award for increasing employee contributions from last year by 110%.

CFO Nugent reported staff is working on getting a kiosk installed in the drive thru, she also noted she is working on budget and looking at rates.

General Counsel Ludwig announced the RPS scores were released and CWEP once again achieved a diamond designation with a 100% score.

Director of Power Services Emery gave an update on transformer 2-1.

Director of Water Services Choate noted Wastewater Treatment Plant upgrades have begun. He also gave a PCE update.

Director of Business and ED Howard gave an update on the distribution center.

BOARD MEMBER COMMENTS:

Liaison Collier reported there will be not be a vote on use tax on April's ballot, he added they are currently working on budget.

At 5:33 p.m. the meeting adjourned.

President – Neel Baucom

Secretary – Steve Beindiek