

CWEP BOARD MEETING MINUTES

March 17, 2022

The Carthage Water & Electric Plant Board met in regular session March 17, 2022, 4:00 p.m. at the CWEP Office, 627 W Centennial, Carthage, MO.

Board:

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| <input checked="" type="checkbox"/> G. Stephen Beimdiek- President | <input type="checkbox"/> Brian Schmidt - Member |
| <input checked="" type="checkbox"/> Danny Lambeth -Vice President | <input checked="" type="checkbox"/> Pat Goff – Member |
| <input type="checkbox"/> Ron Ross -Secretary | <input checked="" type="checkbox"/> Darren Collier - Member |
| <input type="checkbox"/> Alan Snow -Liaison | |

Staff:

- | | |
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| <input checked="" type="checkbox"/> Chuck Bryant-General Manager | <input checked="" type="checkbox"/> Jason Choate-Director of Water Services |
| <input type="checkbox"/> Cassandra Ludwig-General Counsel | <input checked="" type="checkbox"/> Kelli Nugent/CFO |
| <input type="checkbox"/> Jason Peterson-Director IT & Broadband | <input checked="" type="checkbox"/> Kevin Emery-Director of Power Services |
| <input checked="" type="checkbox"/> Megan Stump- Executive Assistant | <input checked="" type="checkbox"/> Stephanie Howard-Director of Business & ED |

President Beimdiek called the meeting to order at 4:00 p.m.

ADDITIONS/CHANGES TO THE AGENDA: None.

APPROVAL OF MINUTES:

A motion by Lambeth and seconded by Collier to approve the minutes of the regular meeting of February 17, 2021, as presented, passed unanimously.

APPROVAL OF DISBURSEMENTS:

A motion by Goff and seconded by Collier to approve disbursements for February in the amount of \$3,653,348.97, passed unanimously.

FINANCIAL STATEMENT:

CFO Nugent presented the financials for February, she noted the revenues are more than budgeted. She reported power costs are driving the overall costs and main breaks and tree trimming have also contributed to higher expenses for the month. Year to date, all departments are ahead on net income.

A motion by Collier and seconded by Goff to approve February financials passed unanimously.

COMMITTEE REPORTS: None.

CITIZENS PARTICIPATION PERIOD:

CFO Nugent introduced the ladies from the CWEP Purchasing department as follows: Kelli Stinebrook, Purchasing Agent; Ivy Artym, Purchasing Agent Assistant; and Dianne Southard, Purchasing Agent Assistant. GM Bryant acknowledged that this month is Procurement Month and CWEP has been

celebrating with quizzes, trivia, and prizes. He noted this helps bring awareness and understanding to CWEP of what it takes to make purchases. Bryant highlighted the practices these staff members do to get us the best price and extended his appreciation to the Purchasing department for their continued hard work, dedication and keeping a smile on their face while trying to work through procurement issues.

OLD BUSINESS: None.

NEW BUSINESS:

PRESENTATION BY BKD REGARDING GRANT OPPORTUNITIES

General Manager Bryant welcomed Kristen Bright and Kim Swain with BKD to the meeting. Bright and Swain gave the Board an overview of grant opportunities for each department. Bryant thanked Bright and Swain with BKD for attending and sharing their knowledge and thoughts with the Board.

RECOMMENDATION TO PROCEED WITH PURCHASE OF A 2022 DODGE DIESEL 4X4 TRUCK

General Manager Bryant reported the purchasing department received notice in December 2021 that the Dodge Diesel truck that CWEP had an order was unavailable as the manufacturer was no longer offering these trucks to government agencies.

GM Bryant noted upon assessment, CWEP began pursuing resources and found limited options and availability. After extensive research, CWEP was able to locate a 2022 Dodge diesel, 1-ton, crew cab truck that would serve the operational needs of the department. This truck is available from Jim Butler Chrysler Dodge Jeep Ram in the amount of \$61,532.00 and will be obtainable in the next few weeks.

GM Bryant recommends proceeding with the purchase of this vehicle from Jim Butler Chrysler Dodge Jeep Ram.

A motion by Goff and seconded by Collier to proceed with the purchase of this vehicle from Jim Butler Chrysler Dodge Jeep Ram in the amount of \$61,532.00, passed unanimously.

CONSIDERATION OF BIDS FOR SLUDGE HAULING SERVICES

General Manager Bryant announced formal proposals were requested to provide wastewater sludge hauling services on an as-needed basis to be land applied on agricultural fields within a 15-mile radius of the Wastewater Treatment Plant. He noted a sole proposal was received from Hillhouse Pumping Company, LLC.

GM Bryant recommends that CWEP award this service request to Hillhouse Pumping Company for the rates provided.

A motion by Collier and seconded by Lambeth to award this service request to Hillhouse Pumping Company for the rates provided, passed unanimously.

CONSIDERATION OF BIDS FOR SUBSTATION MAINTENANCE AND TESTING

General Manager Bryant reported a formal request was advertised and presented to several vendors seeking proposals to perform maintenance and testing on various electrical equipment at CWEP substations in Carthage, Missouri. Proposals were requested with an option of the contractor disconnecting and reconnecting the tested equipment and the option of CWEP providing the disconnect and reconnect services.

GM Bryant noted proposals were received from Delta Star, Inc., Midwest Electric Transformer Services, and Transfluid Services, Inc. After Evaluating the different options, Midwest Electric Transformer Services offered the lowest proposal at \$47,115.00. The electric distribution department determined that CWEP will perform the disconnect and reconnect services.

GM Bryant recommends awarding this project to Midwest Electric Transformer Services in the amount of \$47,115.00 and noted this vendor has previously provided other service projects to CWEP, which have proven to be successful.

A motion by Goff and seconded by Collier to award this project to Midwest Electric Transformer Services in the amount of \$47,115.00, passed unanimously.

RECOMMENDATION OF EAST CENTRAL AVENUE RAW WATER LINE RENOVATION

General Manager noted bids were submitted for the East Central Avenue raw water line renovation and after being reviewed, it is confirmed that Hartman Walsh Painting Company of St. Louis, Missouri as the apparent low bidder. Hartman Walsh has indicated that they intend to enter into a contract with CWEP to build the project and they appear to be capable of obtaining all necessary bonds and insurance, and performing the work specified.

GM Bryant recommends awarding the construction contract to Hartman Walsh Painting Company in the amount of \$291,995.19 for the water line renovation work.

A motion by Lambeth and seconded by Collier to award this construction contract to Hartman Walsh Painting Company in the amount of \$291,995.19, passed unanimously.

RECOMMENDATION OF BACKHOES LEASE EXTENSION

General Manager Bryant reported a notice was received that the new backhoe units would not be available to replace the currently leased units due to supply constraints. The vendor, Fabick Cat, indicated that new units would not be available for lease until August. With this option, CWEP would have to return the backhoes and rent others until the new units would arrive. Fabick Cat offered to extend the current lease as another option and would also include a warranty.

After discussing both options, CWEP's departments determined that the current backhoes are still in good mechanical condition and should be able to serve the needs for another two years. The annual lease payment for both units would be a total of \$35,401.17

A motion by Goff and seconded by Collier to extend the lease on the existing backhoe units with Fabick Car for another two years in the amount of \$35,401.17, passed unanimously.

STAFF REPORTS:

General Manager Bryant noted procurement is still an issue for CWEP. He reported engines 13 and 14 had oil changes this month. He noted he attended a Board meeting in Columbia this month and highlighted that MPUA had a ribbon cutting and open house for their new facility. Bryant added that CWEP staff assisted in setting the poles for the new indoor training facility in Columbia. He reported he gave a peer review for the city of Marshall, MO. Bryant noted he attended the Legislative Rally in DC and attended an APPA Board meeting.

Director of Power Services Emery reported crews are working on several projects right now with Primary extensions and Street lighting.

Director of Water Services Choate noted crews are busy right now with installation of water mains and sewer mains for 100 plus homes being built from HH highway to Precious Moments.

BOARD MEMBER COMMENTS:

Board Member Collier congratulated the Ladies of CWEP for making the APPA publication for International Women's Day and expressed his appreciation.

At 5:28 p.m. the meeting adjourned.

President – Steve Beimdiek

Secretary – Ron Ross